

May 2<sup>nd</sup>, 2019 – 3:30 pm

Greetings!

Are you ready to Showcase?

**You should memorize you project # (for example 148 UL2) and refer to that tomorrow when you check in with my crew.**

I will be at Student Life Events Center (ANNEX I) by 8:00 am. You're all welcome to come down as early as 8:00 to set up. Please don't show up at 2pm with your poster since you'll need to stand by your station by then.

After you set up, you may leave and you must return by 1:45pm to be ready.

Floor map, Judges grading criteria, program will be upload on <http://cose.sfsu.edu/student-project-showcase> shortly. The program timeline of the afternoon is on this page as well.

No more free printing but I still recommend for you to print with Ctrl+P shop as I have bargained for good prices and they are on-campus.

Business casual will be the recommended attire for tomorrow. Wear comfortable shoes as you will be standing from 2-5 pm. There will be limited chairs floating around but they will be reserved for those who really need them. Although snacks and drinks will be provided at midway through, you should have lunch before returning back at 1:45pm. At 5 pm when judging period is over, a light reception will start for all of you, your guests and our visitors.

You may invite your friends and family to come and visit you. However, when the judges, who will have name tags and hold a clipboard and will introduce themselves to you, come by, you should be ready to present to them. Keep your station neat.

President and Mrs. Wong and many other administrators will come by and visit us.

Let's showcase!!!

Best,

Lannie